

## Agreement for Wedding Officiant Services

### Justice of the Peace Services:

- Initial consultation to discuss the ceremony and preferences
- Additional meeting before the wedding to review and finalize ceremony details (2 weeks prior)
- Preparation of Personalized Ceremony
- Rehearsal
- Travel to and from the location of the ceremony
- File Marriage License with the appropriate Town Clerk's office as specified by law

Wedding Date	Day of Week	Contracted Start Time	Location
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Rehearsal	Day of Week	Contracted Start Time	Location
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**Bride:**

Cell:

**Groom:**

email:

**Address:**



**Total Fee**

**Non-Refundable Retainer**

**Balance Due**

\$

\$

\$

Both partners, as clients, are jointly and individually responsible for the complete execution of the contract and payment of all fees. The clients agree to pay the Wedding Officiant fee in two installments: a non-refundable retainer of 50% at the time of signing the agreement, and the remaining 50% either on the day of the rehearsal or no later than the day of the wedding ceremony. Please note that the final balance may change if additional services are requested after the initial agreement has been processed.

Any changes to the date, time, or location of the ceremony may incur additional fees or, at the discretion of the Wedding Officiant, result in the termination of the contract and services without a refund of the retainer fee. Clients and/or their representatives must ensure that the Officiant has safe and unobstructed access to the ceremony site before, during, and after the event.

\*\*Clients agree to allow [JP business name] to share their wedding announcement/photos on the [JP business name] social media. YES \_\_\_\_ NO \_\_\_\_

Please return this agreement with your signature(s) and retainer payment to the address below, or email the signed document electronically to: [JP email] I will return this agreement with my signature electronically. Electronic payment option is listed below. Thank you.

Signatures signify agreement to these terms:

Bride Signature \_\_\_\_\_  
Bride Name

Date: \_\_\_\_\_

Groom Signature \_\_\_\_\_  
Groom Name

Date: \_\_\_\_\_

[JP Name] \_\_\_\_\_  
Wedding Officiant

Date: \_\_\_\_\_

Accepted Payments: Cash, Check, Venmo

Return to: email: [JP email]

Mailing Address:

JP Address

Email:  
Tel #