

## JP Checklist

Meeting Date & Location: \_\_\_\_\_

### Rates:

Custom Ceremony - \$\$\$

Elopement/Simple Ceremony - \$\$\$

Rehearsal - \$\$

Quote: \_\_\_\_\_

R/T Travel beyond 20 miles @ IRS mileage rate  
Save the Date Retainer w/Agreement = 50 %

Bride Name \_\_\_\_\_

Groom Name \_\_\_\_\_

Tel # \_\_\_\_\_

Email \_\_\_\_\_

Ceremony Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Location \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Travel Distance over 20 miles (R/T) : \_\_\_\_\_

# of Guests \_\_\_\_\_

Type of Ceremony

<input type="checkbox"/> Traditional Ring	<input type="checkbox"/> Memorial	<input type="checkbox"/> Hand Tying	<input type="checkbox"/> Non-Religious
<input type="checkbox"/> Vow Exchange	<input type="checkbox"/> Sand	<input type="checkbox"/> Wine	<input type="checkbox"/> Mention of God
<input type="checkbox"/> Elopement	<input type="checkbox"/> Rose	<input type="checkbox"/> Unity	<input type="checkbox"/> Spiritual
<input type="checkbox"/> Military	<input type="checkbox"/> Candle	<input type="checkbox"/> Love Story	<input type="checkbox"/> Other

Pronouncement

- Bride taking Groom's LN
- Groom taking Bride's L
- Bride keeping her LN (Bride FN & Maiden Name and Groom's FN & LN)
- B & G FN & Groom's LN
- Husband & Wife
- Mr & Mrs Groom's LN
- Mr & Mrs Groom's FN & LN

Wedding Party

Bride & Groom

Attendants \_\_\_\_\_  Maid of Honor (FN) \_\_\_\_\_

Grooms Men \_\_\_\_\_  Best Man (FN) \_\_\_\_\_

Flower Girl \_\_\_\_\_  Ring Bearer \_\_\_\_\_

Children  Expecting  Pets \_\_\_\_\_

Names: \_\_\_\_\_

Bride's Family

Who is doing the honor of presenting the Bride \_\_\_\_\_

M \_\_\_\_\_  GM \_\_\_\_\_  GF \_\_\_\_\_

F \_\_\_\_\_  GM \_\_\_\_\_  GF \_\_\_\_\_

Children \_\_\_\_\_ Names/Age \_\_\_\_\_

Groom's Family

M \_\_\_\_\_  GM \_\_\_\_\_  GF \_\_\_\_\_

F \_\_\_\_\_  GM \_\_\_\_\_  GF \_\_\_\_\_

Children \_\_\_\_\_ Names/Age \_\_\_\_\_

- Wireless Lavalier & Stand
- Photographer     Music     Flowers
- Marriage License     NH \$50/90 days     MA \$50/60 days     ME \$40/90 days  
(No waiting period)    (3-day waiting period)    (no waiting period)
  
- Envelope w/ City/Town Clerk address where license obtained to return Marriage License
- Previously Married/Widowed (Couple needs to present a declaration of divorce w/ raised seal/Annulment or death certificate to the City/Town Clerk when applying for Marriage License)
- ID of Couple
  
- Referred by/How did they hear about you: \_\_\_\_\_

**Notes:** \_\_\_\_\_

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